



**Churchfields
Primary School**

ASPIRATION CITIZENSHIP EXCELLENCE

Headteacher: Tom Hyndley **Senior Deputy Headteacher** Erica Norledge

Churchfields Road, Beckenham, Kent, BR3 4QY

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To Be Completed Where the School has to Administer Medication to a Child during school hours

SCHOOL MEDICATION POLICY

WE CAN ONLY GIVE MEDICATION THAT HAS BEEN PRESCRIBED FOR 4 OR MORE DOSES A DAY AND CAN ONLY GIVE 1 DOSE DURING SCHOOL HOURS UNLESS YOUR CHILD IS IN A SCHOOL RUN ENRICHMENT CLUB OR AFTERSCHOOL CLUB

Child's Name _____ Class _____

Date of Birth _____

Address _____

Doctor's name and Surgery

Name of Medication, amount/measure of ml to be given and time of dose

Please indicate if medication needs to be kept in a fridge Yes No

I undertake to supply the school with the medicines/drugs in properly labelled containers and ensure that the medication is in date.

I accept that whilst my child is in the care of the school, the school staff may need to arrange any medical aid considered necessary in an emergency and that I will be told of such actions as soon as possible.

I request that the treatment be given in accordance with the above information by a responsible member of the school staff who has received the necessary training.

Signature of Parent/Guardian

Date



Quality First Education Trust

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